



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
JANUARY 22, 2024
2:30 PM
MONTHLY MEETING**

Board Members

Present: Michelle Stevens, Robert Schreck, Brielynn Bell, Ronald Rambally, Peter Heffley, James Deuschle

Excused: Wayne Robinson, Deborah Licata, Lorrei DiCamillo,

Also Present: Andrea Todoro, Rachel Banas, Amy Jones, Lauren Lysiak

Quorum Present: Yes

Call to Order

Mr. Schreck called the meeting to order at 2:29 PM. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **January 12, 2024** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The November 20, 2023 Minutes were approved.

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley, the November 20, 2023 Minutes was approved as presented. All in favor. Non-opposed.

Financial Report

Amy Jones presented the financial reports for the period ending December 31, 2023. (a copy is attached hereto and made a part hereof.)

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley, the increase for minimum wage for instructional aides was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Peter Heffley and seconded by Brielynn Bell, the December Financials were approved as presented. All in favor. Non-opposed.

School Leader Report

Andrea Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

Upon motion duly made by Peter Heffley and seconded by Ronald Rambally, the Health & Wellness Policy was approved as presented. All in favor. Non-opposed.

Upon motion duly made, the Workplace Violence Prevention Policy was approved as presented and an electronic vote was collected. All in favor. Non-opposed.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, the new hires were approved as presented. All in favor. Non-opposed.

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley, the mentor teacher program was approved as presented. All in favor. Non-opposed.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens, the School Leader Report has been approved as presented. All in favor. Non-opposed.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Michelle Stevens and seconded by Peter Heffley. The meeting was adjourned at 3:20 PM.

Respectfully Submitted,
Lauren Lysiak

The next WBCS Board meeting will take place on February 26th at 2:30 PM in the WBCS Administrative Conference Room.